



**Roosevelt City Police Department**

# Evidence/ Property Return Request

INSTRUCTIONS: Fill out this form and submit it with all the necessary documentation. It will take several days to process your request, sometimes longer depending on the nature of the case. When your property is ready to be picked up, we'll call you to set up a time for you to come in. We only release property to the owner we have listed in our system or their designated party.

Bring a government Issued photo ID at the time of pickup.

## REQUESTS FOR FIREARMS & DEADLY WEAPONS IN DV CASES:

If the property you are seeking to have returned is a firearm or deadly weapon that was seized due to a domestic violence or stalking related case or order you must get an order from the court for the firearm to be returned. You must attach a copy of the order or GRANTED motion to this form. Requests of this nature that are not submitted with an order or granted motion from the court will not be processed.

Full Legal Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone# \_\_\_\_\_  
Email: \_\_\_\_\_ Case# \_\_\_\_\_

### Detailed Property Description (Name, Brand, Model, Serial#, Color, Description ... ):

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