



ROOSEVELT *Utah*

Roosevelt City Request for Proposals (RFP) for Golf Course Food Service

Submission Information

Deadline for all submittals: 3/05/26 | 5:00pm

Printed Submission: Two Printed Copies

Digital Submission: 1 Copy (EMAIL)

Introduction/Background/Service Description

Roosevelt Golf Course is soliciting Proposals from businesses or individuals engaged in providing food services to operate the restaurant and snack bar at the Roosevelt Golf Course for the 2026 season.

Scope of Work

Roosevelt City is seeking proposals from businesses or individuals eligible to provide food services at the Roosevelt Golf Course for the 2026 season, April 1-October 31, 2026. Upon award of contract, the selected business or individual will have exclusive right to all concessions (preparation, sale and serving of all food and beverages of any kind) at the Roosevelt City Golf Course with the exception that organizations holding golf tournaments at the course shall be allowed to provide their own catering for the duration of the tournament at their discretion. The provider will have the right to negotiate with tournaments to provide services.

Provider shall communicate with the Head Professional or his designee on a daily basis to determine appropriate hours of operation to ensure consistency and quality service to golfers and the public. During the golf season (April 1-Oct. 31) the café shall have the concession open for business to the public at the times agreed up by the provider and the Head Professional or designee. As a general rule, the City anticipates that these hours of operation will be from daylight till dusk. Exception to hours of operations must be approved by the Head Professional or his designee. Café may be operated during the off season, Nov. 1-March 1. If it is not operated during the off season or during the season at times the course is busy, the City shall have the right to provide food and beverage services from the pro shop and shall retain all revenue from such operation.

Description of Premises

Landlord leases to Tenant on the provisions hereinafter set forth, the premises identified as the hard surface flooring area of the golf course clubhouse, including the restrooms, the balcony of the clubhouse and the Pavilion located adjacent to the clubhouse except during tournaments. The premises shall be used solely by the provider for commercial purposes and shall be occupied by only one company.

Compensation

To be negotiated upon acceptance.

Proposal Requirements

Roosevelt City will review the submitted Proposals and select a service provider based on the following information. The proposals should include the following items:

- Letter of Interest where the business manager must be identified. The business manager is the provider's representative who will have full responsibility for execution of all services and fulfillment of the contract with the Roosevelt Golf Course.
- Description of services to be provided, including proposed hours of operation, menu offerings, and other relevant details.
- Related food service experience, including any other details relevant to evaluating the qualifications of the service provider to perform to successfully provide the services herein.

Submittal Instructions

The submitting businesses or individuals shall provide (2) complete hard copies and one (1) electronic copy (via email) of the Proposal. All proposals must be received by the posted due date and time and all proposals must be submitted in a sealed envelope or packaging, clearly labeled, and delivered to the following address. jbake@rooseveltcity.gov ebutterfield@rooseveltcity.gov burns@rooseveltcity.gov

Physical copies can be brought in to 255 S State Street or mailed to:

Attn: Josh Bake / Edwin Butterfield

Golf Café RFP

255 South State Street

Roosevelt, UT 84066